



Temporary Food Dealer's Permit/Request

University of Houston Downtown Safety Department – Suite 101 South
Houston, Texas 77002 (713)-221-8040

1. Department Name: _____
 Location/Office: _____
 Responsible Party: _____ Telephone: _____
2. Location where the food operation will occur: _____
3. Request for Space submitted to Community Relations & Conference Services Office?
 Yes ___ No ___
4. List all food items to be served: _____

5. **Where and in what manner** will the food items be **prepared**? (If commercial preparation name of establishment.) _____

6. Where and in what manner will the food items be **stored**? _____

7. What arrangements have been made for the disposal of all rubbish, trash, and garbage associated with the food operation? _____

8. Purpose of the activity? _____
9. Date of activity? _____ Time of Activity: _____
 Part of a larger event? Yes ___ No ___ If Yes, name of Event _____
9. Will the food operation require the use of an open grill, barbeque pit, sterno, or similar fuels?
 Yes ___ N ___ If Yes, you must fill out Permit for Portable and Charcoal Grills.

I HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THE POLICIES, PROCEDURES AND GUIDELINES WHICH ADDRESS THE USAGE OF THE TEMPORARY FOOD DEALER'S PERMIT

Printed Name: _____ Date: _____

Requesting Signature: _____ Date: _____

ISSUED BY: UHD SAFETY DEPARTMENT

Issuer's Signature: _____ Date: _____

NOTE: *This form must be filled out completely, signed and approved by the UHD Safety Officer **seven working days prior to event**. You may reach him at (713) 221-8040 with any questions prior to submitting it back to the Community Relations and Conference Services Office with your Reservation Request forms for final approval and confirmation.*