Completing the ACP application in TK20

- 1. Log into the TK20 at <u>https://uhd.tk20.com</u>
 - a. Username is your UHD ID
 - b. Password is your UHD password
 - i. This is the same login information you use for GatorMail and Blackboard
- 2. Click on '*Applications*' on the left-hand side of the screen.
- 3. Click on Create New Application

+ Create New Application

- 4. Select 'ACP Application Active' from the dropdown list of possible applications
- 5. At any time, you can save your application and complete it at a later time. Make sure you hit the save button on the bottom of the application.
- 6. When you are finished with your application, hit submit at the bottom of the application.

If you have any questions about the application, please contact Kory Kilgore at <u>kilgorek@uhd.edu</u>. If you have any questions about TK20, please contact Richard Simonds at <u>simondsr@uhd.edu</u>.