

## ORCA Evaluation Rubric

*(This appendix is not a part of the policy and will be updated as needed. Faculty feedback regarding the rubric will be collected and provided to the ORCA committee by ORSP.)*

### ORCA Committee Criteria for Evaluating Proposal

Use the following criteria to determine the degree to which an applicant has justified why they should be awarded.

Evaluate the following criteria on the respective accompanying scales. The **higher the number, the higher your evaluation**. Then sum the points and rank your evaluations in order of your total scores from **most to least** points.

Required Qualifications				
1) Title page format and content, inclusion of all required documents.	YES		NO	
2) Project description, budget, and necessary appendices.	YES		NO	
3) Conceptualization of the problem.	0	1	2	3
4) Clarity of objectives.	0	1	2	3
5) Adequacy of design or implementation of the plan.	0	1	2	3
6) Initiates new or major research or creative activity.	0	1	2	3

**Total Points:** \_\_\_\_\_  
**COMMENTS:**

Requested Amount:

Approved Amount: