



One Main Street, 310S & 320S  
Houston, TX 77002

*This form can only be submitted via fax: 713-223-7437*

### Student Credit Card Authorization Form

#### Step 1: Student Information

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Last Name	First Name	ID#
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#### Step 2: Credit/Debit Card Information

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Name as it Appears on Credit/Debit Card

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Credit/Debit Card Number	Expiration Date	CVV Code
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Billing Address	Billing Zip Code
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#### Step 3: Payment Information

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Semester/Items being paid for	Amount*
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*\*A credit card processing fee of 1.23% will be assessed on all tuition/mandatory fee payments and will be added to the payment amount listed below.*

The University of Houston System charges a processing fee on all credit card transactions. The processing fee is assessed on all credit card brands. The processing fee imposed is not greater than the University's applicable merchant discount rate for credit card transactions.

Special Instructions: \_\_\_\_\_

#### Step 4: Authorization

I hereby authorize University of Houston-Downtown to charge the above referenced account as indicated on this form. I understand that my signature on this form will serve as an authorized signature on the credit/debit card charge slip.

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Signature	Date	Phone number	Email
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For additional information or questions regarding payment, please contact the Cashier Office at 713-221-8196 or [Cashiers@uhd.edu](mailto:Cashiers@uhd.edu)

**REMIT FORM AND ANY APPLICABLE DEPOSIT SLIPS BY FAX TO 713-223-7437**

**Please note: To protect the security of your credit/debit card information, submission by email is not allowed.**