

# Scholars Academy

## Poster Printing Approval Form

Students are required to prepare posters using a PowerPoint template provided by UHD Scholars Academy. This template produces a 40-inch tall and 44-inch wide poster. Students can obtain the template from the Academy website: [www.uhd.edu/scholars](http://www.uhd.edu/scholars).

**Students must have this form signed by their UHD faculty sponsor.**

Note: It is imperative to list all acknowledgements on your poster; this includes any assistance of individuals and/or organizations/ agencies that worked on the research or sponsored the project.

**Graduate School and Internship Fair (GSIF) Presenters:** After securing proper signatures, submit your GSIF poster file in electronic format to the Scholars Academy website for uploading by October 9, 2024: [https://uhd.qualtrics.com/jfe/form/SV\\_6WMZQGygRehmgC](https://uhd.qualtrics.com/jfe/form/SV_6WMZQGygRehmgC)

Students are required to prepare poster files using a PowerPoint template provided by Scholars Academy. This template to be displayed at GSIF 2024. Student posters already prepared for other purposes or conference venues, but which also satisfy the above criteria, are welcome. Participants are strongly encouraged to review recordings for "How to prepare a Poster File" located at: SA website under GSIF menu tab. Faculty advisors of these off-campus research projects (or those acting as on-campus surrogates) will mentor the participants during the preparation of their poster files. Participants must list all acknowledgements on their poster; this includes any assistance of individuals and/or organizations/agencies that worked on the research or sponsored the project. Proper acknowledgment of co-authorships should also be included on the poster. If a poster needs to be reprinted, it will be on an availability basis and at the individual's cost (approx. \$30).

Thank you for your cooperation.

### INDIVIDUAL REQUESTING PRINTING APPROVAL:

I understand and agree to comply with the above statements. I further authorize use of photos, submitted material and release of information deemed necessary for publications by the university and the GSIF staff/sponsors.

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Requester (please print name and sign using Adobe/PDF certified signature)

Date

### UHD FACULTY SPONSOR:

By signing below, I certify to have reviewed the above student's poster and ensured that it is in accordance with standards similar to those in my academic discipline.

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Faculty Sponsor (please print name and sign using Adobe/PDF certified signature)

Date