

**FY2026 UHD Budget Development Calendar  
Administrative Units**

<b>October 3, 2024</b>	<b>Thursday</b>	Initial Planning and Budget Development Committee (PBDC) meeting
<b>October 14, 2024</b>	<b>Monday</b>	Divisions submit FY2026 facilities capital project requests
<b>November 8, 2024</b>	<b>Friday</b>	Information on FY2026/FY2027 planning/budgeting process is distributed to all unit heads, which includes the President's memo outlining planning priorities for FY2026
<b>November 14, 2024</b>	<b>Thursday</b>	Meeting
<b>November 21, 2024</b>	<b>Thursday</b>	<b>UHS Board of Regents meeting</b>
<b>November 28, 2024</b>	<b>Thursday</b>	<b>Thanksgiving</b>
<b>November 29, 2024</b>	<b>Friday</b>	
<b>December 12, 2024</b>	<b>Thursday</b>	Meeting
<b>January 24, 2025</b>	<b>Friday</b>	Unit heads submit a draft of their FY2026/FY2027 plans to their respective VP
<b>January 30, 2025</b>	<b>Thursday</b>	Meeting
<b>January 27, 2025</b>	<b>Monday</b>	Period of review for the VPs to meet individually with Administrative unit heads
<b>February 7, 2025</b>	<b>Friday</b>	
<b>February 19, 2025</b>	<b>Wednesday</b>	<b>UHS Board of Regents meeting</b>
<b>February 20, 2025</b>	<b>Thursday</b>	Meeting
<b>February 24, 2025</b>	<b>Monday</b>	VPs send out consolidated draft of FY2026/FY2027 division plans to the Administrative unit heads/direct reports for final review
<b>February 28, 2025</b>	<b>Friday</b>	HR, AUR, AF, EM and SSSL VPs submit final FY2026/FY2027 division plans to the PBDC
<b>March 6, 2025</b>	<b>Thursday</b>	HR, AUR, AF, EM and SSSL VPs present their FY2026/FY2027 initiatives to the PBDC
<b>March 10, 2025</b>	<b>Monday</b>	<b>Spring Break Week</b>
<b>March 14, 2025</b>	<b>Friday</b>	
<b>March 28, 2025</b>	<b>Friday</b>	AA submits final FY2026/FY2027 division plan to the PBDC
<b>April 3, 2025</b>	<b>Thursday</b>	AA presents high priority FY2026/FY2027 initiatives to the PBDC
<b>April 17, 2025</b>	<b>Thursday</b>	PBDC deliberates and determines final rankings of all initiatives presented by the respective vice presidents
<b>April 18, 2025</b>	<b>Friday</b>	PBDC submits its ranked recommendations to the President
<b>May 1, 2025</b>	<b>Thursday</b>	Budget/job data load from PeopleSoft into Hyperion for FY2026 data entry (Budget Office)
<b>May 14, 2025</b>	<b>Wednesday</b>	<b>UHS Board of Regents meeting</b>
<b>July 7, 2025</b>	<b>Monday</b>	<i>(Est.)</i> Final UHD Plan & Budget documents due to UHS for assembly and consolidation
<b>August 4, 2025</b>	<b>Thursday</b>	<i>(Est.)</i> Agenda deadline for items going to the UHS Board of Regents meeting; includes the UHS Plan & Budget
<b>August 21, 2025</b>	<b>Thursday</b>	<b>UHS Plan and Budget is considered by the UHS Board of Regents</b>