

UHD Retention Task Force
Agenda, November 6, 2015 9-11 in A625

GOAL: “Raise the FTIC retention and graduation numbers. This is a small number of students and we need a highly structured plan to address the needs of these students so we can improve their success.”

1. Approve minutes of last meeting.
2. Discuss Town Hall on November 12th from 3-4PM
 - a. Presentation of slides so far
 - b. Small groups evaluate slides for improvement
 - i. Content (more or less or different)
 - ii. Format
 - c. Agreement on who will present which slides
 - d. How to encourage attendance?
 - i. Cookies, coffee, punch at 2:30
 - ii. Others (emails?)
3. Discuss the Inventory Status (President wants preliminary report Dec. 15th)
 - a. Demo sample one-page documents
 - b. Propose a mechanism to review all documents
 - c. Subgroup review due date?
 - d. Final rough draft to me by?
 - e. Use themes that are coming apparent in early recommendations
4. Plans for the Spring (charge)
 - a. Immediate inventory of current retention programs, practices, efforts and strategies
 - b. What do the experts say can improve retention (initiatives and implementation)
 - i. Can subgroups look over the break?
 - ii. Bring ideas in late January?
 - c. Best practices at other institutions like UHD
 - i. Can subgroups look over the break?
 - ii. Bring ideas in late January?
 - d. **Examine how communication flows and suggest best practices to improve**